

Sponsors must collect annual reports from their exchange teachers detailing the cross-cultural activity component of their exchange program. Per 22 C.F.R. 62.24(h), sponsors must require each exchange teacher to complete, within the United States, and during each academic year of program participation, **at least one cross-cultural activity from each of the following two categories:**

- (1)(i) An activity for the teacher's classroom, larger host school or host school district population, or the community at large designed to give an overview of the history, traditions, heritage, culture, economy, educational system and/or other attributes of his or her home country. Sponsors of exchange teachers placed at international schools must require their exchange teachers to conduct at least one cross-cultural activity per academic year outside the host school in nearby schools or communities where international opportunities may be more limited than those found in their host school sponsors;
- (1)(ii) An activity that involves U.S. student dialogue with schools or students in another country, preferably in the exchange teacher's home school, through virtual exchange or other means, in order to supplement the goals of the in-person exchange.

<b>Name of Exchange Teacher</b>	
<b>Sponsor Name</b>	
<b>Reporting Academic Year</b>	20XX – 20XX

### Category 1 Activity: Local Activity

See 22 C.F.R. 62.24(h)(1)(i)

<b>Date of Activity*</b>	
<b>Location of Activity *</b>	
<b>Audience and Participants*</b>	
<b>Name and Topic of Activity*</b>	
<b>General Overview*</b>	
<b>Estimated Impact*</b>	

\*Required fields per 22 CFR 62.24(h)(2)(i-v): date(s) of each activity, location of each activity, audience and participants in each activity, general overview of each activity, including the topic; and estimated impact of each activity.

Note: The Cross Cultural Activity Component Report template is shared as a best practice. Sponsors can create their own templates or collect the annual reports in any format of their choosing.

## Category 2 Activity: International Activity

See 22 C.F.R. 62.24(h)(1)(ii)

<b>Date of Activity*</b>	
<b>Location of Activity *</b>	
<b>Audience and Participants*</b>	
<b>Name and Topic of Activity*</b>	
<b>General Overview*</b>	
<b>Estimated Impact*</b>	

\*Required fields per 22 CFR 62.24(h)(2)(i-v): date(s) of each activity, location of each activity, audience and participants in each activity, general overview of each activity, including the topic; and estimated impact of each activity.

Note: The Cross Cultural Activity Component Report template is shared as a best practice. Sponsors can create their own templates or collect the annual reports in any format of their choosing.